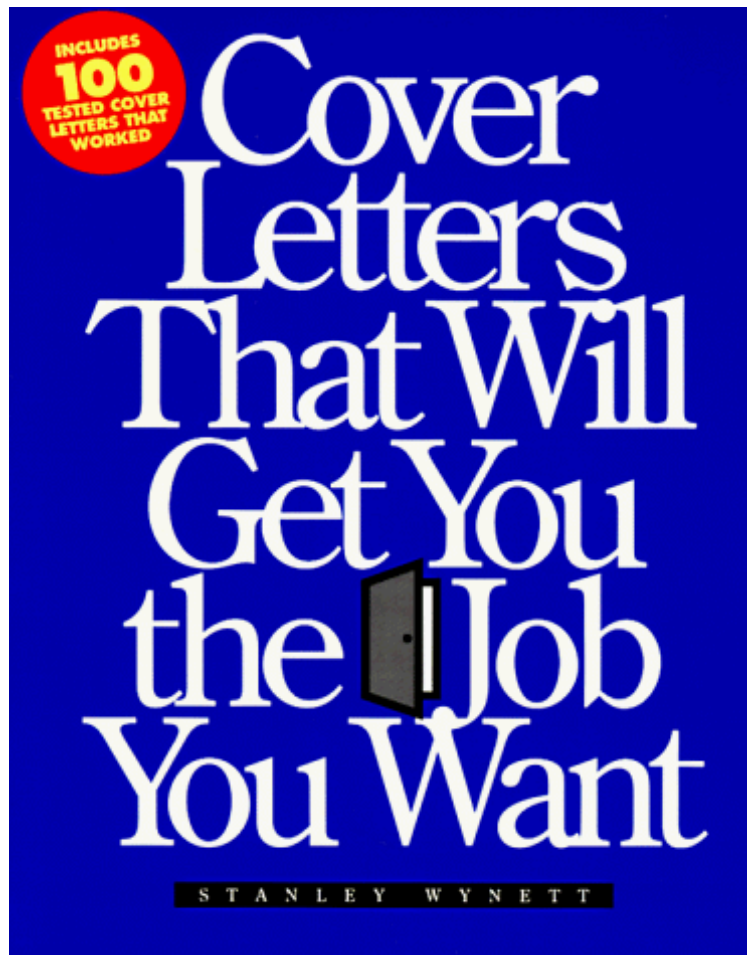


Cover Letters That Will Get You the Job You Want

Stanley Wynett

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Stanley Wynett : Cover Letters That Will Get You the Job You Want before purchasing it in order to gage whether or not it would be worth my time, and all praised Cover Letters That Will Get You the Job You Want:

4 of 6 people found the following review helpful. Thorough. Comprehensive. Upbeat. Strong examples. GreatBy stanwynett@mindspring.comThorough. Comprehensive. Upbeat. Strong examples. Will definitely use with our students. Asst. Director, Undergraduate Career Services, Pace UniversityThis is the most comprehensive and current publication on cover letters, and the "art" of writing available. Director of Career Services, University of AlaskaVery informative and highly readable. Chapters 1- 10 are must reading for any MBA student. The book will be particularly helpful to our international students. Asst. Director of Career Services, William E. Simon Graduate School of Business, University of Rochester.I was glad to see the very large number of sample letters. That's important because students often tend to follow too closely examples we show them and not use their own creativity in developing their letters. Director, Office of Career Development, Vassar College, Poughkeepsie, NYWell organized and easy to read. I

especially like the NOTE: on each letter. Alumni Placement Counselor, Auburn University A delight. The aggressive, accomplishment-based style is a real plus. Director, Career Center, St. John's University, Queens, NY I especially liked the "mechanics" on p. 8. I don't know how many students I've had to teach on the basic structure of a letter. Career Counselor, California Institute of Technology As valuable as the examples are (and you've compiled as complete a list as I've ever seen in one publication), the true value of the book is that you provide a "NOTE" that brings the example to life. Director of Placement and Career Counseling, University of Georgia, Athens, GA 0 of 0 people found the following review helpful. I recommend it to anyone on the job hunt wanting to ...By Nom_de_plume I have used this book for years to help write cover letters. It truly transformed the way I write cover letters. Before applying for any job, I pull it off the shelf and give it a quick review. I recommend it to anyone on the job hunt wanting to stand out from the crowd! 15 of 19 people found the following review helpful. I do not recommend this book at all By Heike This book is definitely not worth considering if you want are trying to compose an effective cover letter. I have worked in human resources for several years and cover letters starting with either "books are as important as bread..." or "have you not found that granting loans involves knowledge..." "I have been thinking of what else I might do to line up new business opportunities..." are just not even worth reading. They do not catch one's attention or at least not the kind of attention you want to attract. The examples provided in the book are nothing but very simple written sentences like "...I wish I had space to list all of my qualities..." - I mean what kind of an excuse is that to make a letter short? I cannot believe this book was recommended on an online job search. It is a joke! I sure hope this review gets posted as I do think bad reviews also have to be included to ensure the free marketplace of opinion! heikecita

Offers advice on basic grammar, format, and punctuation, and provides 100 real cover letters in 65 job classifications which resulted in job interviews.